



# **CHAOS Executive Board Meeting Minutes – October 18, 2022**

- President: Jason Jackowitz
- Co-Treasurers: Jeff and Emily Hamula
- Secretary: LaTanya Johnson
- Co-Vice President of Theater: Michael and Andrea Edleblute
- Vice President of Chorus - Alison Kymer
- Vice President for Support - Christy Peronto

**Attendees:** Jason Jackowitz, Jeff Hamula, Emily Hamula, Mike Edleblute, Andrea Edleblute, Christy Peronto, Alison Kymer, Brandy Ford, Rachel Waynick, LaTanya Johnson

Meeting Call to order: 6:33 p.m.

Approved Minutes from August: Minutes Approved by Jeff Hamula, Second by – Alison Kymer

**Jason – President's Report:**

- We are officially a 501c3
- Booster sites are up and running
- Group emails need to be set up
- WIX hosted by GO Daddy, we can get a huge break because of the 501c3 status
- Google workspace progress
- Emails will be created
- We need to set up a Bylaws Committee Meeting Date, By-law committee will consist of: Jason Jackowitz, Jeff Hamula, Alison Kymer, and Mike Edleblute
- Storage-No UPDATE yet

**Mike and Andrea – VP Theater Report:**

- We have 3-4 Committees for Frankenstein Shows
- **Food Committee:** Andrea E. will contact Whitney regarding food for NCTC
  - Family Pasta at 1 p.m. on Saturday between shows
- **Costume Committee:** Emily H. - wish list is current and up to date
- **Reception Committee:** Mike and Jeff are on this committee
  - QR codes for tickets, Teacher passcodes for a free ticket
  - 2 lines-1 for paid patrons and 1 for those that need to pay
  - \*\*\*\*Assigned seating is NEW
- **Advertising Committee:** Christy and Mike
  - Signs at the Entrance and neighborhood Restaurants and stores with flyers
- Link the social media with email
- Ushers: Students of Theater
- ON THE STAGE UPDATE: 143 tickets sold and Magnets will be sold at concessions

**Ms. Ford – Theater Director Report:**

- Music for SpongeBob
- Tech is ready
- Need a bus driver for NCTC
- Lunch can only be served outside.

**Alison – VP Chorus Report :**

- Monday-Fall Concert, October 24<sup>th</sup>, Setup 5:15 pm.
  - Setup is near the front, need 2 cash boxes, need petty cash
  - Cash for Desserts only- We are selling baked goods and drinks (Coffee, tea, hot cocoa, apple cider, and water)
  - Option to pay with Zelle
- Auditions for Mars Hill occurred
- NOV. - Southern Christmas Show coming soon

**Ms. Waynick - Chorus Director Report:**

- Spring Trip to Nashville- March 1<sup>st</sup>-4<sup>th</sup>
- UCPS requires a 2<sup>nd</sup> staff member to go on UCPS sponsored trips, Ms. Ford is going on the trip with Ms. Waynick...CHAOS will need to pay for her trip
- Super-Holiday has a deal, if 30 kids go on the trip, then her trip will be free. Presently, 25-26 students have committed to going on the trip. 5-6 Parents are going on the trip

**Jeff and Emily - VP Treasurer Report:**

- We are matching up receipts with transactions
- Stripe helps organize who has paid and who has not
- MOPs are in good shape
- Filing taxes 2019 and 2020
- Super Holiday give details of transactions for Chorus trips.

**Christy - VP Support/Website/Social Media Activities Report:**

- Website is LIVE and updated
- Created a Banner

**ITS Officer Report - Sarah Fleming:**

- Parents Night out FEB 11<sup>th</sup> and April 22
- November 7, 9, 11 SpongeBob Workshop for Auditions-held afterschool

**Ms. Monteinth - CHS Administrator Report**

- Will have WIFI password for the Frankenstein Performance

**New Business:** None

**Old Business:** None

8:00pm - Meeting suspended for Executive Session: Discussion regarding student financial delinquencies.

8:08pm - Meeting reopened.

Meeting adjourned: 8:09 p.m.

Next Meeting: General Meeting - November 15, 2022, 6:30 p.m. at CHS

Respectfully Submitted,  
LaTanya B. Johnson  
Secretary